

**Annexure A**

<b>Day</b>	<b>Day/Date</b>	<b>Activity proposed by Indian Railways</b>	<b>Activities planned over IRCTC</b>
Day- 1:	16.09.2023	Swachhta saphath and Swachh jagrukta (Swachhta pledge and Swachh Awareness)	<ul style="list-style-type: none"> <li>Swachhta pledge should be administered to IRCTC Staff and their families.</li> <li>Prabhat Pheris should be taken out in the morning with the slogan “Swachh Rail Swachh Bharat” with a view to raise awareness to all railway employees and their families to ensure cleanliness in the vicinity of their habitat.</li> <li>Workshop and training programs should be conducted by EnHM officers and staff for staff having public interface and passenger service. They should also be given brief on objectives and content of “Swachhta Pakhwada”.</li> <li>Awareness campaign against open defecation in areas approaching stations, on track, in yard or depot premises through IEC.</li> </ul>
Day- 2:	17/09/2023	Swachh Samwad (Cleanliness dialogues/Public)	<ul style="list-style-type: none"> <li>Seminar and Workshops should be organized on Sanitation and upkeep of Railway premises.</li> <li>Anti-littering notices to be displayed in all static units on the Railway premises like Restaurants, Food Plaza, Jan Aahaar, Dormitories, Retiring Rooms, etc.</li> <li>Creating Awareness for more use of paperless travel in all classes of travel.</li> <li>Feedback to be taken from travelling public regarding cleanliness awareness including message on 139.</li> </ul>
Day- 3:	18/09/2023	Swachh Stations (Clean Stations): (major station)	<ul style="list-style-type: none"> <li>To organize intensive cleanliness drive of all the catering &amp; tourism units at major stations.</li> <li>Availability and working of cleaning machines, tools &amp; plants, protective gears for cleaning staff.</li> <li>Adequate provision of dustbins at all the IRCTC units on the Railway stations</li> <li>Separate dry &amp; wet dustbins (Hara Geela Sookha Neela) to be provided at stations for segregated collection of waste in terms of extant Board’s instructions. A campaign for ‘fill the dustbin’, ‘donate the dustbin’ to be taken up to generate the awareness among the rail users.</li> <li>Cleanliness of drains &amp; toilets of the units.</li> </ul>
Day- 4:	19/09/2023	Swachh Stations (Clean Stations): (other than major stations)	<ul style="list-style-type: none"> <li>Intensive cleaning of all the units on the railway stations.</li> <li>Use of plastic to be discouraged. Major units on the stations should be plastic free or use minimal plastic.</li> <li>Plastic bottle crushers to be installed with CSR funding so that plastic thrown does not choke drains or water outlets.</li> <li>Cleaning of drains &amp; toilets of the static units.</li> <li>Segregation of waste by setting up of separate wet &amp; dry dustbins (Hara Geela Sookha Neela)</li> </ul>
Day- 5:	20/09/2023	Swachh Railgaadi (Clean Train)	<ul style="list-style-type: none"> <li>Intensive inspection of Trains to ensure proper disposal of catering waste on the train.</li> <li>Do/Don’t posters for passengers regarding cleanliness, anti-littering to be ensured in coaches wherever not available.</li> </ul>
Day- 6:	21/09/2023	Swachh Railgaadi (Clean Train)	<ul style="list-style-type: none"> <li>Train inspection to include checking &amp; cleaning of mini pantries special attention on Pantry Car cleaning.</li> </ul>
Day- 7:	22/09/2023	Swachh Patri (Clean Tracks)	
Day- 8:	23/09/2023	Swachh karyalaya, swachh colonies	<ul style="list-style-type: none"> <li>To organize and Conduct Intensive cleaning to clean and</li> </ul>

		& Parisar (Clean Work Place & Clean Residential Premises)	<p>improve cleanliness in all the catering units.</p> <ul style="list-style-type: none"> <li>• Plantation of tree and landscaping in the Railneer Plants to be undertaken for beautification.</li> <li>• Provision of Dry and Wet Dustbin should be made available at all the commercial/non-commercial working .</li> </ul>
Day- 9:	24/09/2023	Swachh Ahar (Clean food)	<ul style="list-style-type: none"> <li>• Intensive cleaning of IRCTC Catering units in and around station premises. Utensil cleaning, garbage disposal also to be checked during cleaning for sustainable improvement in cleaning activity</li> <li>• Food vendors, cooks and bearer of catering units to be covered under cleanliness, medical checkup and hygiene</li> </ul>
Day- 10:	25/09/2023	Swachh Ahar (Clean food)	<ul style="list-style-type: none"> <li>• To conduct Inspection of Pantry Cars by team of officers and staff and propagating awareness on cleanliness &amp; hygiene among pantry car staff</li> <li>• Provision of compactors i.e. smart bins in Pantry Cars to be encouraged.</li> <li>• Feedback of passengers on above aspects i.e. cleanliness &amp; hygiene maintained by pantry car staff to be taken.</li> </ul>
Day- 11:	26/09/2023	Swachh Neer (Clean Water)	<ul style="list-style-type: none"> <li>• All water treatment plant, water installations including filter plants, for pre and post filtration quality of water.</li> <li>• To do deep cleaning of water purifiers, Water Coolers to ensure clean potable drinking water.</li> </ul>
Day- 12:	27.09.2023	Swachh waterbodies and park (Clean jalashaye & park)	<ul style="list-style-type: none"> <li>• Assess and review the Water Bodies existing in the Railneer plants including the ones which are presently non-functional and take action to ensure that all the existing Water Bodies are protected and nurtured and Water Bodies which are non-functional may be restored.</li> <li>• Cleaning of water bodies &amp; horticulture areas of IRCTC units.</li> </ul>
Day- 13:	28/09/2023	Swachh Prasadhan & paryavaran (Swachh toilets & Environment)	<ul style="list-style-type: none"> <li>• Intensive cleaning of all toilets of the commercial units of IRCTC at railway stations</li> <li>• Water availability, leaking pipes, drainage systems should be paid attention to and broken items replaced wherever required.</li> <li>• Shramdaan and Tree plantation to be organized.</li> </ul>
Day- 14:	29/09/2023	Swachh spardha (Competition)	<ul style="list-style-type: none"> <li>• Organizing competitions for cleaning awareness.</li> </ul>
Day- 15:	30/09/2023	No to Single Use Plastic	<ul style="list-style-type: none"> <li>• Review of maintenance/working of Plastic Bottle Crushing Machines.</li> <li>• Awareness campaigns for prohibition of Single Use Plastic.</li> <li>• Assessment of generated Plastic waste.</li> <li>• Special Drive for penalty on vendor stalls at Railway Stations for breaching the ban on Single Use Plastic.</li> </ul>
Day- 16:	01/10/2023	Review/Briefing and Swachh Awareness Rally	<ul style="list-style-type: none"> <li>• Uploading of detailed report with photos &amp; videos on railway website.</li> <li>• Social media campaign to be carried out to pay due coverage to Swachta Pakhwada.</li> </ul>
Day- 17:	02/10/2023	Celebration of Mahatma Gandhi Jayanti & Community Day/Sewa Diwas/Community engagement	<ul style="list-style-type: none"> <li>• Swachhata pledge to be administered at all working units.</li> <li>• A combined shramdaan should be done by all for cleaning the Office premises and its surroundings with high resolution photography &amp; videography.</li> </ul>